



CITY OF VENTNOR CITY  
PROPOSED AGENDA – COMMISSION WORKSHOP/MEETING  
COMMISSION CHAMBERS, CITY HALL  
FEBRUARY 22, 2018 @ 5:30 PM

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: “PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN ACCORDANCE WITH LAW”

FLAG SALUTE & ROLL CALL

PRESENTATION: None

DEPARTMENT REPORTS (If needed)

CAPITAL (If needed)

THE FOLLOWING ITEMS ARE SCHEDULED FOR ACTION AT THE 02.22.2018 REGULAR PORTION COMMISSION MEETING

- 1) **MOTION TO APPROVE MINUTES OF REGULAR MEETING/WORKSHOP**
  - January 11, 2018 Re-Org Meeting Minutes
  - January 11, 2018 Regular Meeting Minutes
  - January 11, 2018 Executive Session Minutes
  - January 25, 2018 Regular Meeting Minutes
- 2) **ORDINANCE INTRODUCTION** 2018-005 – An Ordinance of the City of Ventnor, authorizing a private property sale of certain non-buildable property to contiguous property owner(s) pursuant to N.J.S.A. 40A:12-13(b)(5)
- 3) **ORDINANCE INTRODUCTION** 2018-006 – An Ordinance of the City of Ventnor, amending Ordinance 2017-024 establishing 2017 Salaries, Compensation and Salary ranges of Officers and Employees of the City of Ventnor City and repealing all Ordinances or parts of Ordinances heretofore adopted, the provision of which are inconsistent herewith.
- 4) **PUBLIC HEARING / ADOPTION OF ORDINANCE INTRODUCTION** 2018-002 –An Ordinance of the City of Ventnor City, New Jersey, establishing Chapter 189 of the City of Ventnor Municipal code pertaining to the regulation of Carryout Bags
- 5) **PUBLIC HEARING / ADOPTION OF ORDINANCE INTRODUCTION** 2018-003– An Ordinance amending Chapter 36 Personnel Policies Section
- 6) **PUBLIC HEARING / ADOPTION OF ORDINANCE INTRODUCTION** 2018-004–Calendar Year 2018 Ordinance to exceed the Municipal Budget Appropriation Limits and to establish a Cap Bank
- 7) **RESOLUTIONS FOR ADOPTION BY CONSENT**
  - a) RESOLUTION (2018-077)– A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey awarding of contract for Installation of Emergency Generator at various location in Ventnor Bid 2018-001
  - b) RESOLUTION (2018-078)– A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey awarding of contract for general repairs and Construction of utilities on an as needed emergency basis Bid #2018-02
  - c) RESOLUTION (2018-079) A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey authorizing weekend open Bar-B-Queing from June 1<sup>st</sup> thru September 30, 2018
  - d) RESOLUTION (2018-080) A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey naming the Official Tow Companies for Ventnor City

- e) RESOLUTION (2018-081) A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey authorizing the Chief Financial Officer of the City of Ventnor City, New Jersey to invest funds in the New Jersey asset & rebate management program
  - f) RESOLUTION (2018-082) A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey amending Resolution 016 of 2018 appointing Joel Fleishman for NJEIT Financing Bond Counsel
  - g) RESOLUTION (2018-083) A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey authorizing a one-year extension for Ambulance Medical Billings Services to DM Medical Billings LLC
  - h) RESOLUTION (2018-084) A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey authorizing an Mutual Aid Memorandum of Understanding between Atlantic County office of the Prosecutor and the City of Ventnor
- 8) APPROVAL OF BILLS AND PAYROLLS
- 9) WORKSHOP DISCUSSION ITEMS:
- 10) PUBLIC PORTION (on any of the items that have been discussed so far)  
*The Ventnor City Commission welcomes participation of interested organizations and individuals during workshop / regular, as well as, special meetings. However, in order for the Commission to conduct the business of the City in the most productive manner possible, public comment on specific agenda items, questions comments during the workshop or at the end of regular meetings or during special meetings will be limited to three (3) minutes per person on issues. If you wish to address the Commission, please step up to the microphone at the appropriate time, and state your name.*
- 11) CLOSE WORKSHOP PORTION OF THE MEETING  
 (This closes the workshop portion of tonight's meeting)

**REGULAR MEETING** (Immediately following workshop)

(This portion of the meeting the City Commissioners will take action on the following)

**1) APPROVAL OF MINUTES**

- January 11, 2018 Re-Org Meeting Minutes
- January 11, 2018 Regular Meeting Minutes
- January 11, 2018 Executive Session Minutes
- January 25, 2018 Regular Meeting Minutes

**2) ORDINANCE INTRODUCTION** ORDINANCE 2018-005– AN ORDINANCE OF THE CITY OF VENTNOR, AUTHORIZING A PRIVATE PROPERTY SALE OF CERTAIN NON-BUILDABLE PROPERTY TO CONTIGUOUS PROPERTY OWNER(S) PURSUANT TO N.J.S.A. 40A:12-13(B)(5)

**3) ORDINANCE INTRODICTION** ORDINANCE 2018-006- AMENDING ORDINANCE 2017-24 ESTABLISHING 2017 SALARIES, COMPENSATION AND SALARY RANGES OF OFFICERS AND EMPLOYEES OF THE CITY OF VENNTOR CITY AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES HERETOFORE ADOPTED, THE PROVISION OF WHICH ARE INCONSISTENT HEREWITH

**4) PUBLIC HEARING** – ORDINANCE 2018-002 – AN ORDINANCE OF THE CITY OF VENTNOR, ESTABLISHING CHAPTER 189 OF THE CITY OF VENTNOR MUNICIPAL CODE PERTAINING TO THE REGULATION OF CARRYOUT BAGS

**5) ORDINANCE ADOPTION**- ORDINANCE 2018-002 – AN ORDINANCE OF THE CITY OF VENTNOR, ESTABLISHING CHAPTER 189 OF THE CITY OF VENTNOR MUNICIPAL CODE PERTAINING TO THE REGULATION OF CARRYOUT BAGS

**6) PUBLIC HEARING** – ORDINANCE 2018-003 – AN ORDINANCE OF THE CITY OF VENTNOR, AMENDING CHAPTER 36 PERSONNEL POLICIES SECTION

**7) ORDINANCE ADOPTION**- ORDINANCE 2018-003 – AN ORDINANCE OF THE CITY OF VENTNOR, AMENDING CHAPTER 36 PERSONNEL POLICIES SECTION

**8) PUBLIC HEARING** – ORDINANCE 2018-004 – CALENDAR YEAR 2018 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANL (N.J.S.A. 40A:4-45.14)

**9) ORDINANCE ADOPTION**- ORDINANCE 2018-004 – CALENDAR YEAR 2018 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANL (N.J.S.A. 40A:4-45.14)

**10) PUBLIC COMMENT**- (Resolutions only)

**11)** Motion to Adopt Resolutions **2018-077 thru 2018-084** by Consent (Consent Agenda includes items of business which are not controversial & do not require individual discussion. A motion approving the consent Agenda is moved, seconded & voted upon as one item by the Township committee. If any discussion is requested on a consent Agenda item, it is removed from the Consent Agenda to the Regular Agenda)

2018-077	A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey awarding of contract for Installation of Emergency Generator at various location in Ventnor Bid# 2018-001
2018-078	A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey awarding of contract for general repairs and Construction of utilities on an as needed emergency basis Bid #2018-02
2018-079	A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey authorizing weekend open Bar-B-Queing from June 1 <sup>st</sup> thru September 30, 2018
2018-080	A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey naming the Official Tow Companies for Ventnor City
2018-081	A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey authorizing the Chief Financial Officer of the City of Ventnor City, New Jersey to invest funds in the New Jersey asset & rebate management program
2018-082	A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey amending Resolution 016 of 2018 appointing Joel Fleishman for NJEIT Financing Bond Counsel
2018-083	A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey authorizing a One-Year extension for Ambulance Medical Billings to DM Medical Billings LLC
2018-084	A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey authorizing an Mutual Aid Memorandum of Understanding between Atlantic County office of the Prosecutor and the City of Ventnor

**12) APPROVE BILLS & PAYROLLS**

**13) ANNOUNCEMENTS/ SAFETY REPORT** (Safety on the Agenda for February)

The safety committee met on February 14th.

There were several incidents reviewed dealing with claims related to the early January snow storm. Luckily the work comp incidents were medical only with no lost time, the property losses were less than or slightly above the deductible, and mostly property damage liability events were minimal.

The Fire Drill at City Hall still awaits some final paper work, complicated by illness and weather.

The ACMJIF annual safety breakfast has been re-scheduled to March 20<sup>th</sup>, all are welcome and encouraged to attend.

We are again in the bi-annual cycle for managerial and supervisors training for all departments, except Police who have their own specific training. Changes in employee manuals, policies and procedures are changed to reflect changes in litigation along with suggested steps to avoid problems are communicated to be presented later.

This is national HEART month; the wellness newsletter reflects much valuable information and Ventnor is holding Blood Pressure screening for all employees.

2 <sup>nd</sup> THURSDAY	MAR 08	5:30 PM	COMMISSION MEETING
4 <sup>th</sup> THURSDAY	MAR 22	5:30 PM	COMMISSION MEETING

**14) COMMISSIONER COMMENTS/REPORTS**

**15) PUBLIC COMMENT**

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**16) EXECUTIVE SESSION (if Necessary)**

**17) ADJOURNMENT**

LISA H. HAND, RMC  
CITY CLERK