



CITY OF VENTNOR CITY
PROPOSED AGENDA – COMMISSION WORKSHOP/MEETING
COMMISSION CHAMBERS, CITY HALL
NOVEMBER 29, 2018 @ 5:30 PM

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: “PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN ACCORDANCE WITH LAW”

FLAG SALUTE & ROLL CALL

DEPARTMENT REPORTS (If needed)

PRESENTATION: Ventnor Beautification Committee

CAPITAL (If needed)

THE FOLLOWING ITEMS ARE SCHEDULED FOR ACTION AT THE 11.29.2018 REGULAR PORTION COMMISSION MEETING

1) **MOTION TO APPROVE MINUTES OF REGULAR MEETING/WORKSHOP**

- October 11, 2018 Regular
- October 25, 2018 Regular

2) **ORDINANCE INTRODUCTION**

- None

3) **PUBLIC HEARING AND ADOPTION**

- **ORDINANCE 2018-040-** AN ORDINANCE OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC STATE OF NEW JERSEY AMENDING CHAPTER 197 OF THE CODE OF THE CITY OF VENTNOR GOVERNING STREETS AND SIDEWALKS
- **ORDINANCE 2018-041-** AN ORDINANCE OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AMENDING IN ITS ENTIRETY CHAPTER 36 “PERSONNEL POLICIES”

4) **RESOLUTIONS FOR ADOPTION BY CONSENT**

- A. **RESOLUTION (2018-375)** A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING A REFUND FOR A TAX OVERPAYMENT
- B. **RESOLUTION (2018-376)** A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC STATE OF NEW JERSEY AUTHORIZING AN EMERGENCY REPAIR FOR VENTNOR AVE
- C. **RESOLUTION (2018-377)** A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING A REFUND FOR A PERMIT
- D. **RESOLUTION (2018-378)** A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF A TAX ABATEMENT AGREEMENT FOR BLOCK 256 LOT 9 ALSO KNOWN AS 412 N SUFFOLK AVENUE

- E. **RESOLUTION** (2018-379) A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING CHANGE ORDER ONE (1) FOR 2013-2015 COMMUNITY DEVELOPMENT BLOCK GRANT DRAINAGE IMPROVEMENTS NEWARK & WINCHESTER AVENUES INTERSECTION-DRAINAGE IMPROVEMENTS WYOMING & WINCHESTER AVENUES INTERSECTION-WINCHESTER AVENUE DRAINAGE IMPROVEMENTS FROM WASHINGTON AVENUE TO LAFAYETTE AVENUE
- F. **RESOLUTION** (2018-380) A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING AN UNPAID LEAVE OF ABSENCE FOR A CITY EMPLOYEE
- G. **RESOLUTION** (2018-381) A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING WILLIAM TATE TO THE VENTNOR CITY SCHOOL BOARD
- H. **RESOLUTION** (2018-382) A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AWARDDING A BID FOR THE FURNISHING & DELIVERING FIFTEEN (15) FIRE HYDRANTS AND TWO (2) RESILIENT WEDGE GATE VALVES TO THE CITY OF VENTNOR
- I. **RESOLUTION** (2018-383) A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE CITY TO ADVERTISE FOR REQUEST FOR PROPOSALS (RFP) FOR A POOL OF ENGINEERS
- J. **RESOLUTION** (2018-384) A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE CITY TO ADVERTISE FOR REQUEST FOR PROPOSALS (RFP) FOR RISK MANAGEMENT
- K. **RESOLUTION** (2018-385) A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE CITY TO ADVERTISE FOR REQUEST FOR PROPOSALS (RFP) FOR PUBLIC DEFENDER
- L. **RESOLUTION** (2018-386) A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE PURCHASING AGENT TO PUBLICLY BID FIREHOUSE NO.2 LITTLE ROCK AND WELLINGTON AVE
- M. **RESOLUTION** (2018-387) A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AWARDDING POLISTINA ASSOCIATES FOR DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR THE ACCESSIBLE RAMP INSTALLATION IN VENTNOR HEIGHTS
- N. **RESOLUTION** (2018-388) A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE TRANSFER OF APPROPRIATIONS
- O. **RESOLUTION** (2018-389) A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC STATE OF NEW JERSEY AUTHORIZING TO CANCEL BALANCE IN SPECIAL EMERGENCY APPROPRIATION-TAX MAP
- P. **RESOLUTION** (2018-390) A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC STATE OF NEW JERSEY AUTHORIZING TO CANCEL BALANCE IN SPECIAL EMERGENCY APPROPRIATION-REVALUATION
- Q. **RESOLUTION** (2018-391) A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AMENDING RESOLUTION 2018—010 THE PROFESSIONAL SERVICES CONTRACT FOR PLANNING AND GRANT ASSISTANCE
- R. **RESOLUTION** (2018-392) A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING AN EMERGENCY REPAIR AT CITY HALL

5) APPROVAL OF BILLS AND PAYROLLS

6) WORKSHOP DISCUSSION ITEMS:

2 nd THURSDAY	Dec 13	5:30 PM	COMMISSION MEETING
4 th THURSDAY	Dec 27	5:30 PM	COMMISSION MEETING

- 7) PUBLIC PORTION (on any of the items that have been discussed so far)
The Ventnor City Commission welcomes participation of interested organizations and individuals during workshop / regular, as well as, special meetings. However, in order for the Commission to conduct the business of the City in the most productive manner possible, public comment on specific agenda items, questions comments during the workshop or at the end of regular meetings or during special meetings will be limited to three (3) minutes per person on issues. If you wish to address the Commission, please step up to the microphone at the appropriate time and state your name.
- 8) CLOSE WORKSHOP PORTION OF THE MEETING
 (This closes the workshop portion of tonight's meeting)

REGULAR MEETING (Immediately following workshop)
 (This portion of the meeting the City Commissioners will act on the following)

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: "PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN ACCORDANCE WITH LAW"

1) **APPROVAL OF MINUTES**

- **October 11, 2018 Regular**
- **October 25, 2018 Regular**

2) **ORDINANCE INTRODUCTION**

- **None**

3) **PUBLIC HEARING**

- **ORDINANCE 2018-040-** AN ORDINANCE OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC STATE OF NEW JERSEY AMENDING CHAPTER 197 OF THE CODE OF THE CITY OF VENTNOR GOVERNING STREETS AND SIDEWALKS

4) **ORDINANCE ADOPTION**

- **ORDINANCE 2018-040-** AN ORDINANCE OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC STATE OF NEW JERSEY AMENDING CHAPTER 197 OF THE CODE OF THE CITY OF VENTNOR GOVERNING STREETS AND SIDEWALKS

5) **PUBLIC HEARING**

- **ORDINANCE 2018-041-** AN ORDINANCE OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AMENDING IN ITS ENTIRETY CHAPTER 36 "PERSONNEL POLICIES"

6) **ORDINANCE ADOPTION**

- **ORDINANCE 2018-041-** AN ORDINANCE OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AMENDING IN ITS ENTIRETY CHAPTER 36 "PERSONNEL POLICIES"

7) **PUBLIC COMMENT**- (Resolutions only)

8) Motion to Adopt Resolutions **2018-375 thru 2018-392** by Consent (Consent Agenda includes items of business which are not controversial & do not require individual discussion. A motion approving the consent Agenda is moved, seconded & voted upon as one item by the Township committee. If any discussion is requested on a consent Agenda item, it is removed from the Consent Agenda to the Regular Agenda)

2018-375	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING A REFUND FOR A TAX OVERPAYMENT
2018-376	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC STATE OF NEW JERSEY AUTHORIZING AN EMERGENCY REPAIR FOR VENTNOR AVE
2018-377	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING A REFUND FOR A PERMIT
2018-378	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF A TAX ABATEMENT AGREEMENT FOR BLOCK 256 LOT 9 ALSO KNOWN AS 412 N SUFFOLK AVENUE
2018-379	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING CHANGE ORDER ONE (1) FOR 2013-2015 COMMUNITY DEVELOPMENT BLOCK GRANT DRAINAGE IMPROVEMENTS NEWARK & WINCHESTER AVENUES INTERSECTION-DRAINAGE IMPROVEMENTS WYOMING & WINCHESTER AVENUES INTERSECTION-WINCHESTER AVENUE DRAINAGE IMPROVEMENTS FROM WASHINGTON AVENUE TO LAFAYETTE AVENUE
2018-380	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING AN UNPAID LEAVE OF ABSENCE FOR A CITY EMPLOYEE
2018-381	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING WILLIAM TATE TO THE VENTNOR CITY SCHOOL BOARD
2018-382	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AWARDDING A BID FOR THE FURNISHING & DELIVERING FIFTEEN (15) FIRE HYDRANTS AND TWO (2) RESILIENT WEDGE GATE VALVES TO THE CITY OF VENTNOR
2018-383	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE CITY TO ADVERTISE FOR REQUEST FOR PROPOSALS (RFP) FOR A POOL OF ENGINEERS
2018-384	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE CITY TO ADVERTISE FOR REQUEST FOR PROPOSALS (RFP) FOR RISK MANAGEMENT
2018-385	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE CITY TO ADVERTISE FOR REQUEST FOR PROPOSALS (RFP) FOR A PUBLIC DEFENDER
2018-386	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE PURCHASING AGENT TO PUBLICLY BID FIREHOUSE NO.2 LITTLE ROCK AND WELLINGTON AVE
2018-387	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AWARDDING POLISTINA ASSOCIATES FOR DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR THE ACCESSIBLE RAMP INSTALLATION IN VENTNOR HEIGHTS
2018-388	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE TRANSFER OF APPROPRIATIONS
2018-389	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING TO CANCEL BALANCE IN SPECIAL EMERGENCY APPROPRIATION-TAX MAP
2018-390	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING TO CANCEL BALANCE IN SPECIAL EMERGENCY APPROPRIATION-REVALUATION
2018-391	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AMENDING RESOLUTION 2018-010 THE PROFESSIONAL SERVICES CONTRACT FOR PLANNING AND GRANT ASSISTANCE
2018-392	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING AN EMERGENCY REPAIR AT CITY HALL

9) APPROVE BILLS & PAYROLLS – Payroll 11/18/2018 to 12/01/2018 \$494,878.39

10) ANNOUNCEMENTS/ SAFETY REPORT

City of Ventnor, NJ
November 2018 report

The safety committee met on Wednesday November 7th.

As this was held a week earlier than normal, the Open Claims report reflecting October incidents was not yet available. There were 2 items however discussed, both potential general liability claims, with undetermined severity at this point.

- A male fell in City Hall on the last step. That being said it can be assumed that he was coming down, however he claims to have fallen and injured his leg. It was noted that the stairs were dry and there are no defects noted.
 - A 2 year old child who, while riding the slide at the Somerset Ave playground, injured his foot upon landing at the bottom of the slide where the matting had been worn away down to the concrete.
- Both of these injured parties were transported via ambulance to the hospital.

This month’s wellness newsletter deals with mental health issues, but seems to lack one of the PTSD issues that have historically caused some issues.

Playgrounds are being inspected immediately after the safety meeting, full report to be reviewed when received.

Next meeting is Wednesday 12/12/2018.

11) COMMISSIONER COMMENTS/REPORTS

12) PUBLIC COMMENT

The Ventnor City Commission welcomes participation of interested organizations and individuals during workshop / regular, as well as, special meetings. However, in order for the Commission to conduct the business of the City in the most productive manner possible, public comment on specific agenda items, questions comments during the workshop or at the end of regular meetings or during special meetings will be limited to three (3) minutes per person on issues. If you wish to address the Commission, please step up to the microphone at the appropriate time and state your name.

13) EXECUTIVE SESSION (if Necessary)

14) ADJOURNMENT

LISA H. HAND, RMC
CITY CLERK