

RENTAL

CERTIFICATE OF OCCUPANCY APPLICATION

****NOTE- A NEW CERTIFICATE OF OCCUPANCY AND INSPECTION IS REQUIRED PRIOR TO ANY ADDITIONAL, OR NEW TENANTS.**

OWNER'S NAME AND MAILING ADDRESS _____

PHONE # _____

PROPERTY ADDRESS _____ UNIT# _____

AGENT NAME _____ PHONE# _____

AGENT ADDRESS _____

LIST INDIVIDUALS AUTHORIZED TO OCCUPY UNIT - EACH ADULT & EACH CHILD

<u>LAST NAME FIRST</u> (PRINT)	<u>DATE OF BIRTH</u> (If under 18)	<u>LAST NAME</u> (PRINT)	<u>DATE OF BIRTH</u> (If under 18)
1. _____	_____	6. _____	_____
2. _____	_____	7. _____	_____
3. _____	_____	8. _____	_____
4. _____	_____	9. _____	_____
5. _____	_____	10. _____	_____

I CERTIFY THAT THIS PERTINENT INFORMATION IS CORRECT TO THE BEST OF MY KNOWLEDGE.
Application is hereby made for inspection, approval and issuance of a **CERTIFICATE OF OCCUPANCY** as provided by **Ventnor Ordinance 8333 – Chapter 138**.

OWNER/AUTHORIZED AGENT

DATE

FOR OFFICE USE ONLY

\$50.00 FEE PAID CASH CHECK _____ REC'D. _____
(Non-refundable)

DATE OF INSPECTION _____ TIME _____

APPROVED FOR ISSUANCE _____ DATE _____ PASS/FAIL

PICKUP/MAIL _____ DATE _____ PASS/FAIL

OCCUPANCY LOAD _____ BLOCK/LOT _____

