

Ventnor City Recreation Department

Tennis Court Attendant

Purpose

To coordinate the reservations and use of the court facility and provide safety and supervision to our patrons.

Job Functions

- . Possess excellent customer service skills.
- . Responds professionally to phone calls, customer's questions and concerns.
- . Greets and registers players, accepts payments, and maintains records.
- . Maintains facility and courts for customer safety and enjoyment.
- . Rolls off courts after rain.
- . Maintains proper appearance and dress code.
- . Reports directly to Tennis Supervisor.