



2024 Ventnor City Holiday Parade

Saturday, December 7, 2024

5:00 pm step off

You're Invited!

The Ventnor City Holiday Twilight Parade is requesting your participation.

Please sign up for the annual Holiday Parade as soon as possible to secure your spot. The necessary forms are attached.

If you know anyone else who would be interested in participating as a unit, vendor, entertainment, or anything else please feel free to share the application with them!

If you have any questions, please call:

Shelley D'Orazio 267-980-7632 or Rose Hamilton 484-432-5593.



Saturday, December 7, 2024, at 5:00 p.m.

2024 Application

Application Deadline: Wednesday, November 20, 2024

Applicant/Organization _____

Contact Person _____

Street Address _____

City _____ State _____ Zip Code _____

Phone Number _____

Email Address _____

Type of Unit

Please check all that apply: Marching Band Float Truck Car
 Walking Animals Bike Golf Cart Food Tent or Truck Crafter
 Other (Please list) _____

Length of space for the entry needed: _____ Feet

Number of vehicles in unit _____ Number of participants in unit _____

Does unit have sound or music: Yes No

Entry Description: _____

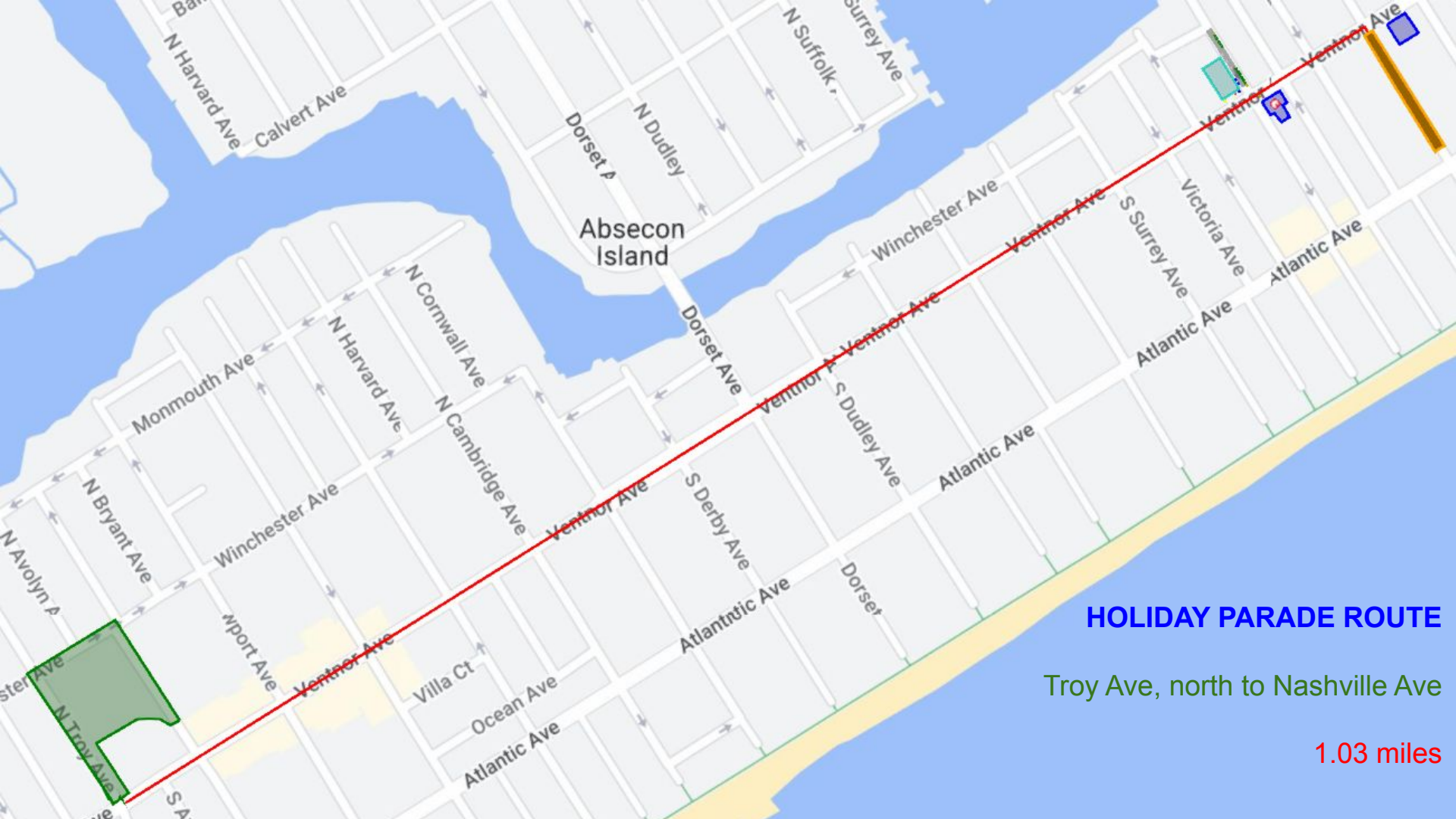
By signing the application, I agree that if our unit is accepted, all involved will abide by the rules and regulations enclosed as established by the City of Ventnor Parade Committee.

Responsible Party

Date

Mailing & Contact Information:

City of Ventnor, 6201 Atlantic Avenue, 2nd Floor, Ventnor City, NJ 08406
ATTN: Twilight Holiday Parade
Phone: Shelley D'Orazio (267) 980-7632 or Rose Hamilton 484-432-5593
Facebook: Ventnor City Twilight Parade
Email: SpecialEvents@VentnorCity.org or fanelvis1@aol.com or ravhamilton@msn.com



Absecon Island

HOLIDAY PARADE ROUTE

Troy Ave, north to Nashville Ave

1.03 miles



Dear Convertible Owner,

If you have an attractive convertible and would like one of the dignitaries to ride with you - please fill out this form.

Parade to be held in VENTNOR on Saturday, December 7, 2024

The parade starts at 5:00 p.m. sharp. Entries should be in place by 4:00 p.m. on Troy Avenue.

If you wish to participate in the parade, please provide the following requested information and return this letter to the address at the bottom.

Name _____

Address _____

City _____

Telephone Number _____

Vehicle: Make _____ Model _____ Year _____

Please provide copies of Insurance, Registration, & a valid Driver's License

Thanks so much,

The Ventnor Parade Committee

Please return to: Ventnor City Holiday Twilight Parade
Ventnor City Hall
6201 Atlantic Avenue
Ventnor NJ 08406



Dear Golf Cart Owner,

If you have a golf cart and would like to decorate it to be in our parade - please fill out this form.

Parade to be held in VENTNOR on Saturday, December 7, 2024

The parade starts at 5:00 p.m. sharp. Entries should be in place by 4:00 p.m. on Troy Avenue.

If you wish to participate in the parade, please provide the following requested information and return this letter to the address at the bottom.

Name _____

Address _____

City _____

Telephone Number _____

Email Address _____

Vehicle: Make _____ Model _____ Year _____

Please provide copies of Insurance, Registration, & a valid Driver's License

Thanks so much,

The Ventnor Parade Committee

Please return to: Ventnor Holiday Twilight Parade
Ventnor City Hall - 6201 Atlantic Avenue - Ventnor NJ 08406

Phone: Shelley D'Orazio (267) 980-7632 or Rose Hamilton 484-432-5593

Facebook: Ventnor City Twilight Parade

Email: fanelvis1@aol.com or ravhamilton@msn.com

2024 Ventnor City Holiday Parade

Saturday, December 7, 2024 @ 5:00 p.m.

Rules and Regulations

General Information

1. The main parade formation/staging area located at Troy & Ventnor Avenue in Ventnor, NJ.
2. The parade will start on Ventnor Avenue at New Haven Avenue and end at Nashville Avenue. Route Map is attached.
3. All entries MUST submit a completed application and have permission to participate in parade. All applications must be postmarked no later than November 20, 2024.
4. All units must reflect a holiday theme and should not be predominantly commercial in nature.
5. **No materials of any sort (candy, toys, leaflets) are to be thrown or otherwise distributed from the Units. Violation of this rule could mean dismissal from Parade and exclusion from next years' Parade. You may have walkers hand out candy/items.**
6. **No individuals on a float may take any action which encourages spectators along the parade route to approach or come close to the floats.**
7. Units shall not exceed 13' in height. No unit other than the float/boat designated by the Parade Committee as the "Official Santa Float" may have individuals dressed as Santa or Santa like figures or representation.
8. **MAXIMUM SPEED LIMIT ON PARADE ROUTE IS 5 MPH.**
9. All units must be kept always moving. Please remember that unless directed by Parade Official or Police Officer there is to be NO Stopping.
10. It is your responsibility to arrange pick up of all float riders, band members, walkers, etc. from THE DISBANDING AREA at NASHVILLE AVENUE between VENTNOR and ATLANTIC AVENUES.
11. The individual signing on behalf of the organization accepts responsibility to distribute the rules and regulations to all individuals and entities who participate in the parade.
12. **Proof of insurance shall be provided upon receipt of application. Applicants shall at their own cost and expense furnish a policy or policies in the amount:** General Liability including Products & Completed Operations Insurance with a minimum combined single limit of liability per occurrence for bodily injury and property damage of *one million (\$1,000,000) dollars** with a minimum annual aggregate of *two million (\$2,000,000) dollars**. Auto Liability, minimum 100,000-300,000-100,000 and Workers Comp, statutory minimum limits 100,000-500,000-100,000. *One million (\$1,000,000) dollars is requested for higher hazard exposures. These limits apply to the Employers Liability Section of the Workers Comp Act. Also, the City must be named as an additional insured. It is the applicant's responsibility to provide the required certificate of insurance when it is required from a third party vendor.* <https://gatherguard.com>

ANIMALS

1. Any unit with animals must make arrangement with walking individuals associated with their unit. Droppings may not be disposed at disbanding area. All animals must be on a leash at all times.

FLOATS

1. In general floats should be covered on all exposed parts. Floats should be decorated to make both sides equally appealing.
2. All floats should send a description or sketch of float with the application. Theme should not be totally commercial but display a holiday theme.
3. No float should be over 13' in height and no part of frame when decorated and loaded can be lower than 6" off ground.
4. All props and structures on deck must be fire proof, be of sound construction, and generally professional in appearance,
5. Each float must be equipped with a minimum One Ten Pound ABC Type Fire Extinguisher.
6. Floats may bear the name of organization/business. All signs should be high quality and easily readable to spectators.
7. **No individual on a float may take any action which encourages spectators along the parade route to approach or come close to the floats.**
8. **MAXIMUM SPEED LIMIT ON PARADE ROUTE IS 5 MPH for all vehicles.**

INDEMNITY AND HOLD HARMLESS AGREEMENT

agrees to release, indemnify, and hold harmless the **CITY OF VENTNOR**, and/or the Atlantic County Municipal Joint Insurance Fund, and their agents and employees, from and against all claims, damages, losses, and expenses, including reasonable attorneys' fees in case it shall be necessary to file an action, arising out of performance of the work herein or the use of municipal facilities which is (1) for bodily injury, illness or death, or for property damage, including loss of use, and (2) caused in whole or in part by **City of Ventnor** negligent act or omission, or that of a subcontractor, or that of anyone employed by them or for whose acts contractor or subcontractor may be liable.

Indemnification:

USER shall indemnify, save harmless and defend the MUNICIPALITY, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the MUNICIPALITY, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of USER's use of the named Facilities, including all suits or actions of every kind or description brought against the MUNICIPALITY, either individually or jointly with USER for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by USER, or through any negligence or alleged negligence in safeguarding the FACILITY(IES), participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the USER, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the USER. The USER will abide by all local, state, and federal health directives and CDC guidelines regarding COVID while utilizing the facility for their activities. Failure to abide by these health guidelines will result in the immediate removal of violators and, if violations continue, the revocation of permission for the use of Ventnor's facilities and premises by the transgressing contractor/vendor/permitted organization. The City of Ventnor its officials, employees, agents, and volunteers shall be indemnified and held harmless regarding any claim for damage, loss, or injury resulting from such violations.

Use of Facilities Agreement

City of Ventnor a Municipality of the State of New Jersey, hereinafter referred to as "**MUNICIPALITY**", hereby agrees to allow: The above mentioned, hereinafter referred to as "**USER**", to use the facilities listed below: Name and Location of FACILITY(IES): **Ventnor Avenue from Troy to Nashville Avenues**, hereinafter referred to as "**FACILITY(IES)**" for: participation in the holiday parade, on the following date and time: 1st Saturday of December at 5:00 p.m.

The above **USER** shall inspect the described **FACILITY (IES)** prior to the use of the **FACILITY (IES)** and report any defective, hazardous, or dangerous conditions found at the **FACILITY (IES)** to **VCPD – Dispatch at 609-822-2101** at **MUNICIPALITY**, and **USER** shall immediately cease the use of the **FACILITY(IES)** until such defective, hazardous, or dangerous conditions are remedied. After the use of the **FACILITY(IES)**, **USER** shall immediately report to the **MUNICIPALITY** any and all defects, hazards, damages, or dangerous conditions upon or adjacent to the **FACILITY(IES)**.

Indemnification:

USER shall indemnify, save harmless and defend the MUNICIPALITY, its elected and appointed officials, its employees, agents, volunteers and others working on behalf of the MUNICIPALITY, from and against any and all claims, losses, costs, attorney's fees, damages, or injury including death and/or property loss, expense claims or demands arising out of USER's use of the named Facilities, including all suits or actions of every kind or description brought against the MUNICIPALITY, either individually or jointly with USER for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by, or on account of, any of the activities conducted by or caused to be conducted by USER, or through any negligence or alleged negligence in safeguarding the FACILITY(IES), participants, or members of the public, or through any act, omission or fault or alleged act, omission or fault or alleged act, omission or fault of the USER, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the USER.

Insurance:

Notwithstanding the indemnification and defense obligations of the **USER**, the **USER** shall purchase and maintain such insurance and as is appropriate for the type of use and hazards present and as well provide protection from any and all covered claims which may arise out of or caused or alleged to have been caused in any manner from **USER's** use of the **FACILITY(IES)**, whether it is to be used by the **USER**, its employees, agents, volunteers, subcontractors or others under the direction, control or under any contractual relationship with the **USER** or by anyone for whose acts any of them may be liable. **USER** shall be required to name the **MUNICIPALITY** as an "Additional Insured" on the **USER's** policy of commercial general liability insurance, and simultaneously with the delivery of the executed *Use of Facilities Agreement*, **USER** shall provide the **MUNICIPALITY** with a Certificate of Insurance indicating that the insurance coverage as described in the attached schedule, and as is appropriate for the type of use and hazards present, has been obtained and that the **MUNICIPALITY** has been designated as an "Additional Insured" where required. On or before the renewal date of said policy, **USER** shall be required to provide the **MUNICIPALITY** with a Certificate of Insurance indicating the continuation of insurance coverage and designating the **MUNICIPALITY** as an "Additional Insured" for the duration of this agreement. The schedule of insurance and the limits of liability for the insurance shall provide coverage for not less than the amounts listed in the attached schedule or greater where required by law. The City of Ventnor, its officials, employees, agents, and volunteers shall be indemnified and held harmless regarding any claim for damage, loss, or injury resulting from such violations.

Media Release

You have my permission to video or photograph myself and/or my child while participating in activities sponsored by the City of Ventnor and for these videos or photographs to be used for the advertisement and promotion of the City of Ventnor.

Event Name: Ventnor City Twilight Holiday Parade
Location: Ventnor Avenue from Troy to Nashville Avenues, VENTNOR NJ 08406
Date & Time: 1st Saturday of December at 5:00 p.m.

Signature: _____
(Authorized Signature)

Print Name: _____

Address: _____

Phone: _____

Email: _____

Date of Birth: ____/____/____